

Spouse or Responsible Party Information

The following is for: the patient's spouse the person responsible for payment

Name: _____
 Male Female Married Single Child Other _____

Social Security #: _____ Birth Date: _____

Phone (Home): _____ (Work): _____ Ext: _____ Best time to call: _____

Address: _____
 Street _____ Apartment # _____
 City _____ State _____ Zip Code _____

Insurance Information

Primary
 Name of Insured: _____ Is insured a patient? Yes No
 Last First MI

Insured's Birth Date: _____ ID #: _____ Group #: _____

Insured's Address: _____
 Street City State Zip Code

Insured's Employer Name: _____
 Address: _____
 Street City State Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Secondary
 Name of Insured: _____ Is insured a patient? Yes No
 Last First MI

Insured's Birth Date: _____ ID #: _____ Group #: _____

Insured's Address: _____
 Street City State Zip Code

Insured's Employer Name: _____
 Address: _____
 Street City State Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Consent for Services

As a condition of your treatment by this office, financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment.

All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for in cash at the time services are performed.

Patients who carry dental insurance understand that all dental services furnished are charged directly to the patient and that he or she is personally responsible for payment of all dental services. This office will help prepare the patients insurance forms or assist in making collections from insurance companies and will credit any such collections to the patient's account. However, this dental office cannot render services on the assumption that our charges will be paid by an insurance company.

I agree to be responsible for all charges for dental services and materials not paid by my dental benefit plan, unless the treating dentist or dental practices has a contractual agreement with my plan prohibiting all or a portion of such charges. To the extent permitted under applicable law, I authorize release of any information relating to the claim. I authorize payment of the dental benefits otherwise payable to me directly to the named dental entity.

In consideration for the professional services rendered to me, or at my request, by the Doctor, I agree to pay therefore the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered, or within five (5) days of billing if credit shall be extended. I further agree that the reasonable value of said services shall be as billed unless objected to, by me, in writing, within the time for payment thereof. I further agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition and I further agree to pay all costs and reasonable attorney fees if suit be instituted hereunder.

I grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form.

I have read the above conditions of treatment and payment and agree to their content.

 Signature of patient, parent or guardian Date: _____ Relationship to Patient: _____

 Witness Date: _____ Relationship to Patient: _____

Referral Information

Whom may we thank for referring you to our practice? Friend/Patient? _____
 Yellow Pages Newspaper School Work Other _____

**Diana Tedder, DMD
P.O. Box 699
Satsuma, AL. 36572
(251) 679-9428**

To Our Patients with dental insurance:

We will be happy to assist you by completing your claim forms. As a courtesy, in addition to filing the claim, we will initially ask you only for your “estimated portion” understand this is only an estimate.

The financial obligation for dental treatment is between you and our office. The insurance company is responsible to you, and not to our office. Once your carrier has paid the claim, any difference will be due upon receipt of our statement. If for any reason we have not received your insurance carrier’s payment 90 days after the claim, the remaining balance will be due and payable by you.

To Our Patients who do not have dental coverage:

Our office policy is that the total amount of charges be paid at the time of service. Any other arrangements for payment must be made prior to your appointment.

Any amount due and not paid within a reasonable amount of time will be subject to interest and collection fees.

Signature: _____

Date: _____